



Reference no

Log no

For office use

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your organisation or group

<b>Name of organisation</b>	Neston Memorial Hall		
<b>Contact name</b>	Sue Dickinson		
<b>Contact address</b>	co/ Neston Memorial Hall, Pool Green, Neston SN13 9SN		
<b>Contact number</b>	07802425608	<b>e-mail</b>	sue@sueandicky.co.uk
<b>Organisation type</b>	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2 – Your project

<b>In which community area does your project take place? (Please give name – see section 3 of the grants pack)</b>	Northern
<b>Does your town/parish council know about your project?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>What is your project?</b>  Important: This section is limited to 300 characters only (inclusive of spaces).	Our project is to install a pair of new internal doors within the main hall entrance.
<b>Where will your project take place?</b>	At the Neston Memorial Hall
<b>When will your project take place?</b>	As soon as funding is in place
<b>How many people will benefit from your project?</b>	Several hundred, figure unknown
<b>How does your project demonstrate a direct link to the community plan for your area?</b>  Please provide a reference/page no.	Improving a facility which will enhance the community as a whole

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.  
Not sure

**How did you discover there was a need for your project and how will your project benefit your local community?**  
**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**  
Complaints from from several community groups that use the facilities for younger children activities who feel it is necessary to have new doors in place

**Any other information about your project.**  
The new doors will be effective in preventing the younger members of the community that use the hall from having wider access to areas of the hall where they should be accompanied or supervised. The doors will also be of a lightweight construction to enable older members using the facilities easier access. Our accounts are attached and show that we have had a major overspend this year but this is is due to grant money received in previous year not being spent until current year. 2 years figures on accounts show the overall financial position.

### 3 - Management

**How many people are involved in the management of your group/organisation? 0**  
**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b> <input type="text"/>	<b>Female</b> <input type="text" value="5"/>
<b>25 – 50 years</b>	<b>Male</b> <input type="text" value="2"/>	<b>Female</b> <input type="text" value="3"/>
<b>Under 25 years</b>	<b>Male</b> <input type="text"/>	<b>Female</b> <input type="text"/>
<b>Disabled People</b>	<b>Male</b> <input type="text"/>	<b>Female</b> <input type="text"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b> <input type="text"/>	<b>Female</b> <input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The project would continue but would equire minimal funding after initial installation and can be managed through our own funds

**If you were not awarded the full amount requested, what would be the impact on your project?**

If we were funded the whole amount then we could get the job done and use other of our own funds to make necessary repairs to the main building.

**How will you know whether your project has made a difference in the community?**

We will have satisfied users of the hall who would then not be bringing the matter to the attention of the committee each month.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes

No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

no other

**Have you been successful?**

Yes

No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes

No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes

No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending:**

**Month:** FEB

**Year:** 2010

**A - Total income:**

£16527

**B - Minus total expenditure:**

£45495

**Surplus/deficit for year: (A minus B)**

£-28967

**Free reserves held:**

£6088

<b>5 - Financial information</b>				
<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
2 doors complete installation	£995	<b>Own fundraising/reserves</b>	0	£0
	£			£
	£	<b>Parish/town council</b>		£
	£			£
	£	<b>Trusts/foundations</b>		£
	£			£
	£	<b>In kind</b>		£
	£			£
	£	<b>Other</b>		£
	£			£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£995</b>	<b>Total Project Income</b>		<b>£0</b>
<b>Total project income B</b>		£0		
<b>Total project expenditure A</b>		£995		
<b>Project shortfall A – B</b>		£995		
<b>Award sought from Wiltshire Council Area Board</b>		£995		
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>		HSBC Market Place Chippenham		
<b>Please give the title name of the organisations' bank account e.g. current</b>		Neston Memorial Hall Current		
<b>6 – Supporting information – Please enclose the following documentation</b>				
<b>Enclosed (please tick)</b>				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
<b>For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.</b>				

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

Allows easier access to the community as a whole to the facilities at the hall without any discrimination to any group of people

**b) How does your project work to promote inclusion, participation and good community relations?**

By improving the facilities at the hall all of the community can benefit and thereby maintain good community relations between everyone.

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
- Equal opportunities     Access audit     Environmental impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:** Sue Dickinson

**Date:** 16/04/2010

**Position in organisation:** Treasurer

**Please return your completed application to the appropriate Area Board Locality Team**